

**SHIRENEWTON COMMUNITY COUNCIL**

Minutes of the Council meeting held on Monday 3 June 2013 at 7.30 pm  
at Shirenewton Recreation Hall.

**Present:**

**Councillors:**

Mr I Moore (Chair)  
Mrs E McCombe  
Ms B Moore  
Mrs L Prosser  
Mr K Morton  
Mr P Harris  
Mr T Hughes  
Mr P Moles  
Mr D Adams

**Also in attendance:**

County Councillor G Down  
WPC L Thorpe  
Mrs G MacDonald  
Mrs H Counsell (Clerk)

The Chair welcomed all to the meeting and thanked them for their attendance.

1. **Public participation** - There were no members of the public present.
2. **Apologies were received and accepted from:** Councillor C Jones.
3. **To receive the police report.**

The police report had not been distributed prior to the meeting and no officers were present.

**Minute 2946 - To disclose personal and pecuniary interests in any item of listed business.**

There were none.

**Minute 2947** - Minutes of both the Annual Meeting and ordinary meeting held on 13 May 2013 were approved and duly signed by the Chair.

**Minute 2948 - To consider planning applications received.**

1. DC/2013/00335 Pandy Mill, Itton (TH)

Construction of a timber garage.

An error on the plans was noted - the roof is not to be constructed of wood as stated, but a type of felt - this Council recommended approval.

2. DC/2013/00363 Madeira Cottage (TH)

Construction of two single storey side extensions, one to provide re-built study and one to provide additional dining space.

This Council recommended approval with the observation that Mon CC should make the developer aware of the limitations regarding restricted access on a private lane. The volume of traffic is already an issue for existing residents.

The Chair raised planning application DC/2013/00128 at Ridge House Stables discussed last month under Minute 2934 (1) and advised that this Council requested

**DRAFT MINUTES**

that the application be considered by Planning Committee rather than Delegated Panel as this would allow a representative of this Council to speak at the meeting likely to be held in early July. It is the Chairs intention to attend to speak on behalf of this Council and also represent Mr & Mrs Smith if they are unable to attend.

Planning application DC/2012/00572 at Yew Tree cottage was also discussed. This had been previously considered at the October 2012 Council meeting and Mon CC had been asked to check whether planning approval had been given for all work being carried out. Clerk to pursue with Mon CC.

**Minute 2949 - Finance - to consider items for payment**

**Expenditure (by Standing Order)**

Clerk's salary/allowances -	May 2013	£437.68
Clerk's Pension (Council & Clerk's contribution) -	May 2013	£108.31

**Items for payment**

Payee	Reason for expenditure	Amount	Cheque No.
Clerk	May expenses	£63.00	101113
Aon	Annual insurance	£1,064.82	101114

The Council resolved to make all payments as listed.

**Minute 2950 - To discuss local commemoration of World War 1.**

No further progress.

**Minute 2951 - To receive an update on the telephone kiosk.**

No further progress.

**Minute 2952 - To consider the Best Kept Village Competition 2013.**

Members of the Council expressed their thanks to residents who helped plant containers, strim verges and generally tidy up the village - especially Carole and Stan Jones and those that sponsored planted areas, troughs and baskets. Judging takes place throughout June and residents are requested to be vigilant and do their bit to help keep the village neat and tidy.

**Minute 2953 -To consider tenders for the Poor Land field grass crop.**

Members of the Council considered the tenders received and resolved to accept the tender from Mr H Stone. Clerk to contact him and advise.

Council gratefully accepted Cllr D Adams' offer to trim the hedges in the autumn.

**Minute 2954 - Items of local concern**

- the issue of the SAMFAL gate and boundary appears to be coming to a satisfactory conclusion between SAMFAL members and the land owner. Plain wire has been added above the barbed wire fencing and the bramble growth is to be cut back.

- Earlswood Hall direction signs - C Cllr G Down is meeting with Paul Keeble of Mon

## DRAFT MINUTES

CC Highways tomorrow and will raise this issue.

- there have been several complaints about the chevrons on the verge outside Shirenewton Primary School - C Cllr Down to also raise this with Highways. Clerk to contact Mon CC with alternative suggestions to the current chevrons.

- War memorial maintenance - Cllr Jones has been researching the costs of repainting the lettering on the war memorial. She is currently arranging three quotes for the work. Council agreed in principle to the work being undertaken, with the preferred option of black lettering.

- Local Development Plan Examination Preliminary Findings - apparently Mon CC does not have enough housing in its plan, another 900 are required. To remedy the shortfall in housing provision the council must:

- a) identify extensions to the existing strategic sites,
- b) identify other additional sites - sufficient to provide an additional 900 dwellings.

- Ditch Hill lane from the Huntsman Hotel past the Spout is to be repaired and resurfaced in late summer.

- Damage to the road from Cock-a-Roosting to Gaerllwyd was reported, Clerk to contact Highways.

- Overgrown hedges were reported at Trelenny Lane, (Shirenewton to Mounon) large vehicles having difficulty gaining access, Clerk to report to Highways.

- The damaged grit bin at Earlswood had been replaced.

- Scaffold at 'The Barn', Shirenewton village has been causing problems for motorists as it is on the side of the road with a very narrow access. A licence was granted on 27 May, C Cllr G Down to pursue.

- A reminder of Shirenewton Fete on Saturday 8.6.13 - several councillors said it was their intention to attend.

### **Minute 2955 - To receive the Clerk's Report**

1. **Poor Land field** - Clerk and Cllr Jones met with Francis & Co Solicitor on 16.5.13. Clerk/Cllr Jones to find background information to enable solicitor to produce a Declaration for the Land Registry (cost likely to be 2 ½ hours @ £175 ph, plus £40 registration cost). Two other quotes to be obtained by Councillors.
2. **Cold Calling Control Zones** - 300 letter/leaflets printed and given to C Cllr Down on 15.4.13 for distribution in Shirenewton and Mynyddbach. They may be returned to the Huntsman Hotel or 6 Tan House Court.
3. **Anti-slip surface at Huntsman** - reported again to Highways on 15.5.13, to be included in road resurfacing in late summer.
4. **Accident with school bus** on 14.5.13. No children hurt. Clerk has been chasing Roger Joy, Mon CC, re replacing the Keep Left bollard - should take place w/c 27.5.13 with solar powered bollard.
4. **Annual insurance** placed with Aon at £1068 for guaranteed 3 year price.

## DRAFT MINUTES

5. **Annual Audit report for 2012/13** has been completed and sent to Mazars for external audit.
6. **QEII plaques** - not yet installed as Gordon Hughes has been away. Will not be in place before the Fete on 8 June. One plaque to be replaced by Fields in Trust as not weatherproof. Cllr Adams to locate a large upright stone to use as a plinth for the plaque.
7. **Web portal proposal** - this Council needs to advise Mon CC whether it wishes to go ahead with the proposal. Council agreed, with reservations, as funding/training questions have yet to be answered.
7. **Draft Conservation Area Consultation** - information received from Mon CC Conservation Officer, this Council to be informed when 6 month consultation starts.

Cllr D Adams left the meeting at this point.

### **Minute 2956 - To receive items of correspondence**

- 1. Letter and posters from Dwr Cymru, Welsh Water, informing us they will be visiting the area over the coming weeks to track down small kiosk style structures known as private pumping stations, which form part of the sewerage network. Posters to be placed on the notice boards.
2. Open Spaces Society Appeal 'Greens: What next?'. Continuing to try to secure green spaces in England & Wales - pursuing government guidance, lobbying MPs and peers, preparing and issuing briefings and putting out press releases. Donation requested.
3. Notice of One Voice Wales 2013 AGM and Conference on Sat 5 October 2013 from 10.15 am at the Royal Welsh Showground, Llanelwedd, Builth Wells. (£65 pp if booked by 26.7.13). Member councils are invited to propose a maximum of two motions for debate at the AGM, no later than 28.6.13. (if proposing a motion a representative must attend the AGM for the motion to be debated).
4. Letter from Garth Tyre and Auto Services to advise of Mid Summer Car Rally at Caerwent Training Area on Sunday 23 June 2013. Competitors arrive between 6am - 8am and leave at about 5pm. Clerk to place notices on notice boards.
5. An invitation received from the Headteacher of Shirenewton Primary School for Councillors to tour the school and the new car park arrangements prior to the next Council meeting on 1 July at 6.30 pm.

### **Minute 2957 - To present short reports from meetings attended.**

There were none.

### **Minute 2958 - To consider a response to the government's public consultation on the future management of private water supply pipes. (response by 4.7.13)**

Following Cllr McCombe's research, the Council agreed on Option 2 'To create a power to regulate' as this seemed sensible as a start to legislating for a more cohesive approach to water supply management. As a lay body with little or no experience of water supply, this Council would find it difficult to comment further. Clerk to respond.

### **Date of next meeting:**

**DRAFT MINUTES**

Monday 1 July 2013 at 7.30pm at Shirenewton Recreation Hall. School visit to take place from 6.30 pm.

There being no further business the meeting closed at 9.30pm.