

SHIRENEWTON COMMUNITY COUNCIL

Minutes of the Council meeting held on Monday 1 July 2013 at 7.30 pm
at Shirenewton Recreation Hall.

Present:

Councillors:

Mr I Moore (Chair)
Mrs E McCombe
Ms B Moore
Mrs L Prosser
Mr K Morton
Mr P Harris
Mr T Hughes

Also in attendance:

County Councillor G Down
PC A Jones
WPC L Redwood
Mrs G MacDonald
Mrs H Counsell (Clerk)

Prior to this meeting, by invitation of the Head Teacher, Councillors had attended a tour of the new car parking facilities at Shirenewton Primary School.

The Chair welcomed all to the meeting and thanked them for their attendance.

- 1. Public participation -** There were no members of the public present.
- 2. Apologies were received and accepted from:** Councillors C Jones and D Adams.
- 3. To receive the police report.**

The police report had been distributed prior to the meeting and was presented by PC A Jones and WPC L Redwood.

Two incidents of theft were reported, one from a car parked in a forestry car park and a reminder was given to lock up valuable items in the boot; one road traffic accident occurred, with only minor injuries; several reports were made of suspicious vehicles in the area but when followed up none were taken further.

During June there had been 8 misper calls made from Brookacre.

WPC Redwood was reminded to provide information on the popularity of the mobile police surgery that attends Shirenewton twice a month. She agreed to e-mail the information to the Clerk.

Minute 2959 - To disclose personal and pecuniary interests in any item of listed business.

There were none.

Minute 2960 - Minutes of the meeting held on 3 June 2013 were approved, subject to one amendment - WPC Thorpe had not been in attendance, and were duly signed by the Chair.

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Minute 2961 - To elect a Vice Chair for 2013/2014

Councillor K Morton offered to take the position, but made a clear point that he did not wish to pursue the position of Chair next year. His offer was unanimously accepted and both he and Cllr McCombe offered their support to next year's Chair.

Minute 2962 - To consider planning applications received.

1. DC/2013/00457 'Dinwood', Shirenewton

Proposed single storey rear conservatory extension.

This application was received in error and should be considered by Caerwent Community Council - Clerk to pass on to the Caerwent Clerk, with the observations made.

2. Appeal against a Non Determination. Appeal Ref: E6840/A/13/21982

Planning Ref: DC/2013/00093 'Oslo', Mynyddbach. Erection of detached dwelling and a pair of semi-detached dwellings with ancillary works.

Council requested the Clerk to submit to the Planning Inspectorate, the same observations against this application as had been made to Mon CC following the May meeting.

Ridge House Stables - the Chair advised that he would be attending the Mon CC Planning Committee meeting in Usk the following day and intending to speak on behalf of this Council and local residents. It was noted that although the Environment Agency had stated that there were no water sources near the site, there are, in fact, five wells that provided water to three local dwellings and two parcels of land supporting cattle. C Cllr Down agreed to pursue this issue at an Environment Agency meeting he will be attending later this month.

Yew Tree Cottage - Clerk to check whether a footpath diversion has been registered with Planning.

Minute 2963 - Finance - to consider items for payment

Expenditure (by Standing Order)

Clerk's salary/allowances -	June 2013	£437.68
Clerk's Pension (Council & Clerk's contribution) -	June 2013	£108.31

Items for payment

Payee	Reason for expenditure	Amount	Cheque No.
Clerk	June expenses	£39.45	101115
Clerk	Reimbursement of overpayment of Income Tax 2012/13	£86.61	101116
Information Commissioner	Data Protection renewal from 5.7.13	£35.00	101117
Melin Homes	Room hire for joint meeting with CADW on 3.7.13.	£7.00	101118

Cheque received for £86.61 from HMRC for overpayment of Income Tax PAYE in 2012/13. To be reimbursed to the Clerk.

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The Council resolved to make all payments as listed.

Minute 2964 - Items of local concern (from last month)

- Earlswood Hall direction signs - C Cllr G Down advised that highways had offered renewed direction signage to Earlswood (at Mon CC's cost) and a sign at the Village Hall (Contribution from SCC). However, signage to the Hall was required - C Cllr Down to take this back.

- Cold Calling Control Zones - C Cllr Down was thanked for distributing 230 questionnaires to Shirenewton and Mynyddbach residents. Only 84 returns had been received which was well short of the 70% required. As residents had been given the opportunity but had not taken it up, the Council decided not to pursue this initiative further.

- Damage to the road from Cock-a-Roosting to Gaerllwyd - edge of highway has been repaired not the scraping of the surface as this was deemed superficial.

- Overgrown hedges at Trelenny Lane have been reported to Highways and a 'hedge notice' issued.

- Reflector posts on the school verge - C Cllr Down confirmed this had been raised with Highways but there is an impasse at present. Cllr B Moore to e-mail information to the Clerk who will pursue with Highways.

- Scaffold at 'The Barn', Shirenewton village, has been causing problems for motorists as it is on the side of the road with a very narrow access. A licence has been granted from 27/5 - 28/6/13. Clerk to pursue.

New items of local concern

- It was reported that due to a house renovation there were major traffic concerns on the Mynyddbach road at a 90° bend. Traffic calming options were considered.

- Potholes at the bottom of Old School Hill were reported - C Cllr Down advised that the road is to be resurfaced in late summer/autumn.

- C Cllr Down requested that Councillors ask residents if they would be prepared to have noise monitoring equipment in their garden for monitoring the B4235. Names to be put forward at the August meeting.

- Traffic calming in Shirenewton, C Cllr Down advised that Shirenewton is on the reserve list of SEWTA for funding and has a high probability of success next year. To develop requirements, a Working Group needs to be formed, consisting of C Cllr Down, Highways, representatives from this Council and 3 or 4 interested local residents. The first meeting will be held in September.

- Cllr Hughes was in possession of a copy of the original deed for the conveyance of the Recreation Field from Mr P Liddell, which he gave to the Clerk for safe keeping.

- Clerk to distribute information on the MoD invitation to visit Dinham on Sunday 28th July at 11am (tour to take around 4 hours).

Minute 2965 - To receive the Clerk's Report

1. **Poor Land field** - The Chair advised that Mr Stone had picked up the field gate key and made the first cut of the grass crop.

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The Clerk was given the name of a further solicitor to contact regarding registration of the field. Clerk to continue to gather additional information on past use of the field.

2. **Damaged bollard** - Clerk has been chasing Roger Joy, Mon CC, re replacing the Keep Left bollard - should have taken place w/c 27.5.13 with solar powered bollard.
3. **Best Kept Village** - judging took place in June and results should be known in September.
4. **Annual play area inspection** - Clerk has reminded Tim O'Donovan Mon CC, inspection to take place end June/early July.
5. **'Tidy Towns' application for funding** - Mon CC has issued application forms which can be completed for grants of up to £1000 to help communities enhance their environment. 'Tidy Towns' will also supply dog waste bins at no cost, with the annual emptying costs to be met by this Council at around £155 per bin per year for a weekly collection. Clerk to check on contractual details.
6. **Communal Web Portal** - constant e-mail responses are taking place, it seems that several councils are not taking up the communal web portal as they are happy with their current websites and will be submitting a business plan to apply for the £500 available per council. Still awaiting developments.
7. **Data Protection Registration** - annual payment of £35.00 due from 5.7.13 for 2013/2014. The Council resolved to make the payment.
8. **Notification of Clerk's annual leave** from 22 - 27 July 2013, accepted by the Council.
9. **Reminder of joint meeting between CADW, Shirenewton and Caerwent CC's**, to be held on Weds 3 July at 10am at the Burton Homes meeting room, Caerwent - Cllrs Morton and Adams to attend.
10. **Draft Conservation Area Consultation** - this Council to be informed when 6 month consultation starts.

Minute 2966 - To receive items of correspondence.

1. **Email from the Public Service Commission** inviting both users and providers of public services to provide evidence on how future services can be maintained and standards of performance raised (by 31 August 2013). (e-mailed to Cllrs on 15.6.13). No response to be made.
2. **Email from One Voice Wales** to advise of Monmouthshire Action Plans for Sustainability (MAPS), encouraging Town and Community Councils to get in touch if they have a vision to make improvements in the community. MAPS can create action plans to help make community sustainability and regeneration a reality - Submissions by 10 July, discussions with short listed applicants on 22/23 July 2013. (E-mailed to Cllrs on 20.6.13). No response to be made.
3. **One Voice Wales Summer Newsletter 'The Voice'** - two copies available from

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the Clerk.

4. **E-mail from Mynyddbach resident regarding dog waste bins.** Also giving information on cost of bin installation and emptying, plus contact details. (e-mailed to Cllrs on 24.6.13). Considered under Minute 2965 (5).

5. Notification from One Voice Wales of the Annual General Meeting of the Monmouthshire/Newport Area Committee on 11 July 2013 at 7 pm at Llandenny Parish Hall, to be followed by the ordinary meeting.

6. Letter from Chepstow CAB to inform of the merger of the Monmouthshire Bureaux by April 2014, to enable the Bureaux to tender to Mon CC as the preferred partner for the advice service in Monmouthshire.

Minute 2967 - To present short reports from meetings attended.

- It was noted that it was worthwhile having a presence at the recent Church Fete as several residents made themselves known.

Date of next meeting:

Monday 3 August 2013 at 7.30pm at Shirenewton Recreation Hall.

There being no further business the meeting closed at 9.30pm.